

AGREEMENT

AGREEMENT made and entered into this _____ day of _____, _____
by and between Mundelein Elementary District 75 (the “District”) and
_____ hereinafter referred to as (“Teacher”).

This Agreement is to facilitate the District’s tuition reimbursement program as provided by Article VI, Section of the 2022-2026 Contractual Agreement between the Mundelein Elementary Education Association and the Board of Education. This Agreement constitutes a binding contract between the District and the Teacher.

To be certain this Agreement accurately reflects the Teacher’s understanding of the District’s tuition reimbursement program, the Teacher will review the items below and indicate his/her understanding and agreement by signing on the signature line below.

- A. The District has approved the Teacher’s request for tuition reimbursement. The District will reimburse the Teacher’s tuition up to the amount of the Northern Illinois University single graduate credit hour rate for the fall semester, which shall be payable on June 30, 2025, provided that there are sufficient funds in the District’s Tuition Reimbursement Fund. The Teacher understands and agrees that he/she may not receive full tuition reimbursement if there are insufficient funds in the District’s Tuition Reimbursement Fund. The Teacher further understands and agrees that if there are insufficient funds, a team consisting of representatives of the MEEA Executive Board and the Superintendent will determine the percentage of the cost per credit hour that can be paid based on the balance in the Funds and the total cost for all credits taken.
- B. In exchange for receiving this tuition reimbursement from the District, the Teacher understands and agrees to maintain employment with the District for two (2) years following the reimbursement, June 30, 2025.
- C. The Teacher understands and agrees that if he/she voluntarily terminates employment with the District on or before June 30, 2027, the Teacher will repay the entire amount of the tuition reimbursement to the District within thirty (30) days of his/her voluntary termination.
- D. The Teacher understands and agrees that if the Teacher’s voluntary termination of employment is for circumstances beyond his/her control,

the Teacher may appeal the required repayment of the tuition reimbursement by making a request in writing to the Superintendent. The Teacher further understands that the Superintendent will tender the request to an appeal board consisting of the Superintendent, the MEEA President or Co-President and an additional MEEA representative appointed by the MEEA Executive Board, and that the decision of the appeal board is final and will be provided to the Teacher in writing.

- E. The Teacher understands that if his/her employment is involuntarily terminated by the District for reduction-in-force reasons, non-renewal or termination for cause, the Teacher will not be required to repay the amount of the tuition reimbursement.

The Parties have executed this Agreement on this _____ day of _____, 20_____.

**MUNDELEIN ELEMENTARY
SCHOOL DISTRICT 75**

Teacher Signature

By: _____
Superintendent or Designee