

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the nineteenth day of November 2024, at 6:35 p.m.**

**MEMBERS OF THE BOARD OF EDUCATION PRESENT:**

**PRESENT:** Kristie Fingerhut, President  
Ray Rose, Vice President  
Eric Billittier, Secretary  
Georgina Aguirre  
Marcela Duran  
Al Hitzke

**ABSENT:** Emily Karl

**D75 ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
Dr. Sarah Cacciatore, Deputy Superintendent  
Jamie DiCarlo, Assistant Superintendent of Student Services  
Stacey Gorman, Assistant Superintendent of Teaching and Learning  
Cathy Johnson, Assistant Superintendent of Finance and Operations  
Shane McCreery, Assistant Superintendent of Human Resources and Legal  
Peter Gill, Director of Public Relations  
Jill Unger, Director of Teaching and Learning  
Ryan Zak, Director of Linguistic Programs  
Dave Zaremba, Director of Maintenance and Facilities  
Andrew Vondran, Principal, Carl Sandburg Middle School  
Daniel Bryant, Assistant Principal, Carl Sandburg Middle School

**CARL SANDBURG MIDDLE SCHOOL STUDENTS:**

Taylor Bautista, Student  
Aaron Cisneros, Student  
Tracy Fuentes, Student  
Elizabeth Gomez, Student  
Abigail Martinez, Student  
Devin Mazliach, Student  
Abigail Passolt, Student  
Johann Ramirez, Student  
Janelis Tenson, Student  
Donnelley Wyss, Student

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose were present for the November 19, 2024, regular board meeting.

All in favor by voice vote: 6-0

**CITIZENS' COMMENTS**

No citizen comments.

**BOE COMMENTS**

They also discussed number five of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

**DISTRICT 75 REPORT**

**Carl Sandburg Middle School Update**

Principal Vondran and assistant principal Bryant reviewed the dual language program with the assistant of the students. The students shared that they have been in the dual language program together for nine years. They demonstrated their bilingual skills and shared what their day is like as a dual language student. Mr. Bryant reviewed the Star data information. Discussion was held on the topic.

**School Report Card**

Jill Unger, director of teaching and learning, reviewed the data presented in the 2024 School Report Card. The overall index score for each school building is commendable. Discussion was held on the information provided by the State of Illinois.

**Adoption 2024 Aggregate Tax Levy**

There were no questions on the adoption of the 2024 Aggregate Tax Levy.

**2024 Supplemental Levy Resolution**

Cathy Johnson, assistant superintendent of finance and operations, reviewed the supplement levy resolution. Discussion was held on the topic.

**CSMS Stage Update**

Mr. Dave Zaremba, director of maintenance and facilities, shared a draft of the bidding, negotiations and construction timeline for the planned Carl Sandburg Middle school stage. He reviewed the illustrations of the interior floor plan for the stage addition and exterior rendering entrance. Discussion was held on the topic.

School Board Members Day was celebrated on Friday, November 15, 2024. Dr. Myers expressed gratitude to the board members for their dedication and the important work they do on behalf of the community and students.

**PRESS Policy #117, First Reading & Policy #8:30**

Dr. Myers and committee member Fingerhut reviewed the PRESS #117 policy recommendations made by the Illinois Association of School Boards. They also reviewed school board policy #8:30. The policies recommendations include language and edit updates.

**Triple I Joint Conference Meeting**

Dr. Kevin Myers, superintendent, asked board members attending the conference meeting to share which panel sessions they would be attending. Discussion was held on the topic.

**Recommendation for a Special Board Meeting**

Shared Service committee members reviewed the recommendation for the board members to consider holding a special board meeting on Wednesday, December 4, 2024.

**Resolutions Committee Report**

Board members discussed the resolutions that will be presented at the delegate assembly. Discussion was held on the topic.

**COMMITTEE UPDATES**

Board Policy

Update was provided in the district report.

Finance Advisory

Update was provided in the district report.

Shared Services

Committee members provided an update on the next meeting dates for the superintendent search.

Community Outreach

Board members Duran and Rose provided an update on the collaboration meeting with various school districts

**REPRESENTATIVE UPDATES**

STEAM Foundation

Committee member Fingerhut provided an update on the Trivia Night event the STEAM Foundation hosted on November 8, 2024.

SEDOL

Committee member Billittier shared the next meeting is scheduled for December 4, 2024.

Village Liaison

Committee member Rose shared various events taking place in Mundelein.

**CONSENT AGENDA**

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of November 19, 2024, which included:

- Approval of Personnel Report
  - Certified Staff – Instructional Overload: Lindsay Wheaton, Rachel McCauley
  - Classified Staff – Employment: Jeny Bueno
  - Classified Staff – Change in Assignment – Pam Martin
  - Classified Staff – Increase to Pay – Cassandra Cantu
  - Resignations: Adriana Navarrete, Donna Relation
  - Classified Staff – Change in Assignment – Elizabeth McCarthy

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

**BOARD ACTION ITEMS**

Adoption 2024 Aggregate Tax Levy

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District adopt the 2024 Aggregate Tax Levy, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

2024 Supplement Levy Resolution

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District adopt 2024 Supplement Levy, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

Recommendation for a Special Board Meeting

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District approve a Special Board Meeting for December 4, 2024 with a start time of 5:00 pm at the East District Office.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

Resolutions Committee Report

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District approve the resolutions that will be submitted by the Delegate, Kristie Fingerhut, at the 2024 Illinois Association of School Board Conference.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 8:59 p.m.

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Billittier, Duran, Fingerhut, Hitzke, and Rose were present for the November 19, 2024 regular board meeting.

All in favor by voice vote: 5-0

**ACTION**

Executive Session Minutes

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the October 22, 2024, executive session minutes.

Upon roll call, the following members voted:

AYE: Board members: Billittier, Duran, Fingerhut, Hitzke, and Rose

NAY: None

President's Prerogative

Board president Fingerhut shared the July 15, 2025, will be conducted by the Illinois Association of School Board (IASB). A training workshop will be provided on "Monitoring District Goals Using Data".

**ADJOURNMENT**

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 board members: Billittier, Duran, Fingerhut, Hitzke, and Rose adjourned the meeting of November 19, 2024 at 9:05 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

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KRISTIE FINGERHUT, PRESIDENT  
DISTRICT 75, BOARD OF EDUCATION

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ERIC BILLITTIER, SECRETARY  
DISTRICT 75, BOARD OF EDUCATION

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