

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

SPECIAL MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twentieth day of May, at 6:33 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT:

PRESENT: Kristie Fingerhut, President
Ray Rose, Vice President
Eric Billittier, Secretary
Georgina Aguirre
Marcela Duran
Al Hitzke
Emily Karl

ABSENT: None

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Dr. Sarah Cacciatore, Deputy Superintendent
Cathy Johnson, Assistant Superintendent of Finance and Operations
Jamie DiCarlo, Assistant Superintendent of Student Services
Shane McCreery, Assistant Superintendent of Human Resources and Legal
Peter Gill, Director of Public Relations
Cindy Sementa, Student Services Coordinator
Laura Ehas, Student Services Coordinator
Kari Huddlestun, Certified Staff Member
Kelly McKeown, Certified Staff Member

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, Karl, and Rose were present for the May 20, 2024 special board meeting.

All in favor by voice vote: 7-0

CITIZENS' COMMENTS

No citizen comments.

BOE COMMENTS

Board members discussed number eleven of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

DISTRICT 75 REPORT

Encumbrance and Expenditure Authorization

Cathy Johnson, chief school business official, reviewed the recommendation to authorize the encumbrance and expenditures before the final budget approval in August.

Resolution of the Board of Education of Mundelein Elementary School District No. 75 Requesting the Conveyance of Certain Property From the Special Education District of Lake County

Ms. Johnson reviewed the recommendation to approve the resolution authorizing the School District and SEDOL to enter into a real estate contract for the transfer of the Property from SEDOL to the School District.

FY25 Audit Services

Ms. Johnson reviewed the recommendation to approve the audit firm, Miller Cooper and Baker Tilly.

Student Services Update

Student Services representatives, Cindy Sementa, Laura Ehas, Kari Huddlestun, Kelly McKeown, reviewed the various special education services that students receive in their home schools. They shared information about the existing programs and the growth with the self-contained programs. Discussion was held on the topic. The board members thanked the staff members for their hard work.

Federal Grant Application Process

Dr. Sarah Cacciatore, deputy superintendent, reviewed the consolidated district plan for the district.

Annual Review of Safety Drills

Dr. Myers, superintendent, reviewed that each school year, school districts are required to review their safety and drill plans. The district is required to hold fire drills, a bus evacuation drill, a law enforcement drill, severe weather, an active shooter drill and shelter-in place drill. Carl Sandburg Middle School, Mechanics Grove Elementary School, Washington Early Learning Center and Lincoln Early Childhood Center has completed all of these required safety and drill plans.

PRESS Plus #114, Second and Final Reading

Dr. Myers and Kristie Fingerhut, committee member, reviewed the PRESS #114 policy recommendations made by the Illinois Association of School Boards. They shared which policies include language and edit updates. Discussion was held on the topic.

2024 IASB Joint Annual Conference

Dr. Myers inquired which board members would be interested in attending the IASB Annual Joint Conference in Chicago. The estimated cost to attend the conference would be \$5040 and is scheduled for November 22-24 2024. Discussion was held on the topic.

Supt. Eval

Dr. Myers shared the superintendent evaluation document was completed and that SuperEval would notify the board members of its completion. Discussion was held on the evaluation feedback timeline.

COMMITTEE UPDATES

Board Policy

The topic was reviewed in the district summary report.

Board members reviewed the PRESS policies in section two.

Finance Advisory

Committee member Rose shared the next meeting is June 4, 2024.

Shared Services

Committee members shared they are currently reviewing the superintendent search timeline.

Community Outreach

Board members reviewed a recognition process model. The model can be used to

REPRESENTATIVE UPDATES

STEAM Foundation

Committee member Fingerhut shared the events the STEAM Foundation will be hosting.

SEDOL

Committee member Billittier shared recent updates from the SEDOL meeting.

Village Liaison

No report.

CONSENT AGENDA

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve the amended consent agenda of May 20, 2024, which included:

- April 23, 2024 Regular Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)
- Treasurer's Report

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

BOARD ACTION ITEMS

Encumbrance and Expenditure Authorization

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 to authorizes the administration to encumber and expend up to 75 percent of the 2024-25 preliminary budgets, which are being developed within budget guidelines established by the Board of Education, and to pay salaries and benefits within Board-approved rates and schedules before official budget approval.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

Resolution of the Board of Education of Mundelein Elementary School District No. 75 Requesting the Conveyance of Certain Property From the Special Education District of Lake County

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 adopt the resolution of the Board of Education of Mundelein Elementary School District No. 75 Requesting the Conveyance of Certain Property from the Special Education District of Lake County, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

FY25 Audit Services

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve accept the engagement of audit services with Miller Cooper & Co Ltd.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

Federal Grant Application Approval

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 approve the Consolidated District Plan (CDP), as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

Annual Review of Safety Drills

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 approve Carl Sandburg Middle School, Mechanics Grove Elementary School, Washington Early Learning Center and Lincoln Early Childhood Center, required safety and drill plans, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

PRESS Policy #114, Second and Final Reading

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 approve PRESS Policy #114, second and final reading, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

2024 IASB Joint Annual Conference

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve attending the 2024 Illinois Association of School Boards Joint Annual Conference in Chicago, Illinois in the estimated amount of \$5,040.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Duran, Hitzke, Fingerhut, Karl and Rose

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine it validity. 5 ILCS 120/2(c)(1)

OPEN SESSION

The Board reconvened to Open Session at 8:46 p.m.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, Karl, and Rose were present for the May 20, 2024 special board meeting.

All in favor by voice vote: 7-0

CONSENT AGENDA

The Board of Education of Mundelein Elementary School District 75 did not approve the amended consent agenda of April 23, 2024, which included:

- Approval of Personnel Report

Upon roll call, the following members voted:

AYE: Board members: Hitzke, Fingerhut, and Rose

NAY: Board members: Aguirre, Billittier, Duran, and Karl

President's Prerogative

Board president Fingerhut reminded the board members the special board meeting will be on June 11, 2024.

ADJOURNMENT

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Duran, Fingerhut, Hitzke, Karl, and Rose adjourned the meeting of May 20, 2024 at 8:52 p.m.

Motion approved by voice vote: 7-0.

Respectfully submitted,

KRISTIE FINGERHUT, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

ERIC BILLITTIER, SECRETARY
DISTRICT 75, BOARD OF EDUCATION