

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

SPECIAL MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the eleventh day of June, at 6:31 p.m.

Members of the Board of Education present:

PRESENT: Kristie Fingerhut, President
Ray Rose, Vice- President
Eric Billittier, Secretary
Georgina Aguirre
Al Hitzke
Emily Karl

ABSENT: Marcela Duran

D75 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Dr. Sarah Cacciatore, Deputy Superintendent
Jamie DiCarlo, Assistant Superintendent of Student Services
Stacey Gorman, Assistant Superintendent of Teaching and Learning
Cathy Johnson, Assistant Superintendent of Finance and Operations
Shane McCreery, Assistant Superintendent of Human Resources and Legal
T. Rancak, Chief Financial Officer/CSBO
Gabrielle Devlin, Director of Teaching and Learning
Jill Unger, Director of Teaching and Learning
Ryan Zak, Director of Dual Languages
Peter Gill, Director of Public Relations
Cindy Sementa, Student Services Coordinator
Laura Ehas, Student Services Coordinator

Members of the Board of Education Mundelein High School District 120 present:

PRESENT: Peter Rastrelli, President
Linda Vecchie, Vice President
Tom Ouimet, Secretary
Laura Mellon
Mark Ponce
Aaron Wellington
Lisa Yaffe

ABSENT: None

D120 ADMINISTRATORS:

Dr. Anthony Kroll, Assistant Superintendent of Specialized Programs
Stevee Liebert, Assistant Principal

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl and Rose were present for the June 11, 2024, special board meeting.

All in favor by voice vote: 6-0

CITIZENS' COMMENTS

No citizen comments.

JOINT DISTRICT REPORT

End of the Year Academic Data Review

Mundelein Elementary SD75 and Mundelein High School D120 administrative teams presented the end of the year data.

Mundelein High School D120 administrative teams reviewed the student growth & achievement, identity & connection, future readiness & innovation, and the fiscal responsibility within the district.

Mundelein Elementary SD75 administrative teams reviewed the student achievement, equity, partnerships, and fiscal responsibility within the district.

A D120 administrative team member also reviewed the career pathways. He shared the career exploration and internships data for 2023-2024. D75 and D120 board members discussed the data information presented.

Shared Services Committee

The Shared Service committee members reviewed the book, Great on Their Behalf. They requested board members to read section one prior to the August 13, 2024, board meeting.

The Shared Service committee members also provided an update on the Superintendent's timeline search. Discussion was held on various areas of the timeline. A request was made to allow board members additional input on the timeline. The information will be provided to BWP Consultants.

Members of the Board of Education Mundelein Elementary School District 75 moved to the Conference Room A & B.

Members of the Board of Education Mundelein High School District 120 remained in Studio 75.

CALL TO ORDER

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose were present for the June 11, 2024, special board meeting.

All in favor by voice vote: 6-0

BOE COMMENTS

Board members discussed number twelve of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

DISTRICT 75 REPORT

Approval of Job Description

Dr. Myers, superintendent, reviewed the new multilingual coordinator job description. A recommendation was made to strikeout three words from the job description prior to final approval. Discussion was held on the topic.

Administrator Transfers

Dr. Sarah Cacciatore, deputy superintendent, reviewed the recommendation to reassign three members of the administration for the 2024-2025 school year. Discussion was held on the topic.

CSMS Auditorium Funding Option

T. Rancak, chief financial officer, reviewed the recommendation to approve approximately \$700,000 in capital funds and up to \$800,000 of the fund balance account to complete the CSMS theater stage construction project. Discussion was held on the topic.

FY24-25 Administrator & ESP Compensation

Ms. Rancak reviewed the recommendation to increase the administrator and confidential employees pay for FY25. Discussion was held on the topic.

COMMITTEE UPDATES

Board Policy

Section two and three will be reviewed at the August board meeting.

Finance Advisory

Committee member Rose and Ms. Rancak provided an overview of the finance and facilities meeting.

Shared Services

No update.

Community Outreach

The Farmer's market will begin June 15, 2024.

REPRESENTATIVE UPDATES

STEAM Foundation

Committee member Fingerhut shared the STEAM foundation is seeking new members and other foundation activities.

SEDOL

Committee member Billittier shared recent updates and considerations from the SEDOL meeting.

Village Liaison

Committee members shared various activities happening in the Mundelein community.

CONSENT AGENDA

It was moved by Board Member Hitzke, seconded by Board Member Fingerhut, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of June 11, 2024, which included:

- May 20, 2024, and May 23, 2024, Special Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)
- Treasurer's Report
- Approval of Personnel Report
 - Classified Staff - Employment: Angela Sementa, Lesley Chavez
 - Change In Status: Cassandra Lopez
 - Change in Assignment: Pan Nhia Lee, Jamie Kaley, Gabrielle Devlin, Stephanie Drake
 - Resignations: Rosie Hunter, Jill Arcurie

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose

NAY: None

BOARD ACTION ITEMS

Approval Job Description

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 approve the Multilingual Coordinator (New) job description.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose

NAY: None

Administrator Transfers

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the reassignment of three members of the administration for the 2024-2025 school year.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose

NAY: None

CSMS Stage Funding

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 approve to utilize approximately \$700,000 capital fund and up to \$800,000 of fund balance to complete the CSMS stage project.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose

NAY: None

FY24-25 Administrator & ESP Compensation

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 approve the Administrator and Education Support Personnel compensation increase for FY24-25, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose

NAY: None

Executive Session Minutes

It was moved by Board Member Fingerhut, seconded by Board Member Hitzke, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for May 20, 2024.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl, and Rose

NAY: None

President's Prerogative

Board president Fingerhut shared she will be attending a professional development workshop.

ADJOURNMENT

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Fingerhut, Hitzke, Karl and Rose adjourned the meeting of June 11, 2024 at 9:41 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

KRISTIE FINGERHUT, PRESIDENT
DISTRICT 75, BOARD OF EDUCATION

ERIC BILLITTIER, SECRETARY
DISTRICT 75, BOARD OF EDUCATION

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APPROVED