

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN ELEMENTARY SCHOOL DISTRICT 75**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein Elementary School District 75 held on the twenty-third day of April, at 6:30 p.m.**

**MEMBERS OF THE BOARD OF EDUCATION PRESENT:**

**PRESENT:** Kristie Fingerhut, President  
Ray Rose, Vice-President  
Eric Billittier, Secretary  
Georgina Aguirre  
Emily Karl

**ABSENT:** Marcela Duran  
Al Hitzke

**D75 ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
Jamie DiCarlo, Assistant Superintendent of Student Services  
Cathy Johnson, Assistant Superintendent of Finance and Operations  
Peter Gill, Director of Public Information  
Mark Pilut, Principal, Carl Sandburg Middle School

**CALL TO ORDER**

Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Fingerhut, Karl, and Rose were present for the April 23, 2024 regular board meeting.

All in favor by voice vote: 5-0

**CITIZENS' COMMENTS**

Maria Peterson, shared she is running as a candidate for State Representative that includes the Mundelein Community. She has been campaigning and informing local community members about the TIF process.

**BOE COMMENTS**

Board members discussed number ten of the standard and principles from school board policy #2:280-E Exhibit, board member code of conduct. Discussion was held on the topic.

**DISTRICT 75 REPORT**

**2024-2025 Preliminary Budget Assumptions**

Cathy Johnson, assistant superintendent of finance and operations, reviewed the 2024-25 preliminary budget assumptions. A recommendation for approval of the budget will be made at a regularly scheduled board meeting. Discussion was held on the topics.

She also reviewed the recommendations for the resolutions listed below,

- Designation Appointment of Treasurer and Assistant Treasurer
- FY25 Resolution Approving Surety Bond
- FY25 Designation of Depositories and Signatories
- FY25 Designation Appointment of Budget Officer
- FY25 Designation of Interest Earnings
- FY25 Organization Certificate

- FY25 Breakfast and Lunch Rates Recommendation
- FY25 Resolution to Continue Identification of Serious Safety Hazardous Busing Conditions
- FY25 Resolution Authorizing the Use of Temporary Facilities, Washington Early Learning Center
- FY25 Resolution Authorizing the Use of Temporary Facilities, Mechanics Grove Elementary

#### Public Relations Update

Peter Gill, director of public relations, reviewed the social media channels the district utilizes to share the many activities in the community and schools.

#### Intergovernmental Agreement with Oak Grove Elementary District 68

Jamie DiCarlo, assistant superintendent of student services, reviewed the recommendation to approve an intergovernmental agreement with District 68 to rent a classroom at Lincoln Early Childhood Center. Discussion was held on the topic.

#### Establishment of Dates, Place and Time of Regular Meetings

Dr. Myers, superintendent, shared the Mundelein Elementary Board of Education must approve and set the dates and location(s) for its regular meetings. Regular meetings of the Board of Education are held at 6:30 p.m. of every month, unless otherwise specified.

#### Resolution Notice of Withdrawal from Special Education District of Lake County (SEDOL)

Dr. Myers reviewed the recommendation to approve the notice of withdrawal from Special Education District of Lake County (SEDOL). He reviewed the district has to petition for withdrawal with the SEDOL governing board no less than twelve (12) months prior to the requested effective date. The effective date would be July 1, 2025. An update will be provided at the December 2024 board meeting. Discussion was held on the topic.

#### Lake Division Dinner Meeting

Dr. Myers reviewed the recommendation to consider reducing the number of board members attending the Fall and Spring Lake Division dinners to three members from each board. A total of six board members would attend each event. Discussion was held on the topic and it was agreed that all the board members would continue to attend.

#### Board Process for Student Recognition

Board members discussed options that they can utilize to recognize student accomplishments. They agreed that committee members Karl and Rose would meet and develop the framework. The committee members will present some options to the board members.

#### PRESS Policy #114, First Reading

Dr. Myers and committee member Fingerhut reviewed the PRESS #114 policy recommendations made by the Illinois Association of School Boards. He shared which policies include language and edit updates. Discussion was held on the topic.

### **COMMITTEE UPDATES**

#### Board Policy

The topic was reviewed in the district summary report.

Board members reviewed the PRESS policies in section nineteen and one. It was agreed to review section two at the June 2024 special board meeting.

#### Finance Advisory

No update.

Shared Services

Committee members shared they are currently reviewing the superintendent search timeline.

Community Outreach

No update.

**REPRESENTATIVE UPDATES**

STEAM Foundation

Committee member Fingerhut shared that several events the STEAM Foundation has hosted in previous years will not be occurring. The Science Explorers event will be presented at Washington School.

SEDOL

Committee member Billittier shared recent updates from the SEDOL meeting.

Village Liaison

Committee member Rose shared the various activities.

**CONSENT AGENDA**

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 approve the consent agenda of April 23, 2024, which included:

- March 12, 2024 Regular Board Meeting Minutes
- March 18, 2024 Special Board Meeting Minutes
- Bill List
- Annual Renewal List/FOIA Request(s)
- Treasurer's Report
- Approval of Personnel Report
- Certified Staff - Employment: Michelle Olechno, Lindsey Wheaton, Magdeline Kirkham, Madigan Franzen
- Change in Assignment – Employment: Victoria Czapla, Ashley Rivera
- Certified Staff – Granting of Tenure Status: Homero Cantu, Annais Diaz, Lauren Fairweather, Itzel Iverson-Gutierrez, Justine Krebs, Gena Kvist, Janet Mathe, Ashley Oropeza, Gillian Quint, Erin Sweeney
- Certified Staff – Rescind Employment: Juana Medina
- Resignations: Michell Gatvas, Julie Dickey
- Termination: Daisy Morales

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

**BOARD ACTION ITEMS**

Designation Appointment of Treasurer and Assistant Treasurer

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 adopt Designation Appointment of Treasurer and Assistant Treasurer as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

FY25 Resolution Approving Surety Bond

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Resolution Approving Surety Bond as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

FY25 Designation of Depositories and Signatories

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Designation of Depositories and Signatories as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

FY25 Designation Appointment of Budget Officer

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Designation Appointment of Budget Officer as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

FY25 Designation of Interest Earnings

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Designation of Interest Earnings as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

FY25 Organization Certificate

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Organization Certificate as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

FY25 Breakfast and Lunch Rates Recommendation

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Breakfast and Lunch Rates Recommendation as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose  
NAY: None

FY25 Resolution to Continue Identification of Serious Safety Hazardous Busing Conditions

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Resolution to Continue Identification of Serious Safety Hazardous Busing Conditions as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose  
NAY: None

FY25 Resolution Authorizing the Use of Temporary Facilities

It was moved by Board Member Fingerhut, seconded by Board Member Billittier, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Resolution Authorizing the Use of Temporary Facilities, Washington Early Learning Center, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose  
NAY: None

FY25 Resolution Authorizing the Use of Temporary Facilities

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 adopt FY25 Resolution Authorizing the Use of Temporary Facilities, Mechanic Grove Elementary School, as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose  
NAY: None

Intergovernmental Agreement with Oak Grove Elementary District 68

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 adopt the Intergovernmental Agreement with Oak Grove Elementary District 68 as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose  
NAY: None

Establishment of Dates, Place and Time of Regular Meetings

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 adopt the establishment of regular meetings of the Board of Education be held at 470 N Lake Street, Mundelein, Illinois, at 6:30 p.m. on the fourth Tuesday of every month, unless otherwise specified.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose  
NAY: None

Resolution Notice of Withdrawal from Special Education District of Lake County (SEDOL)

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 adopt the resolution notice of withdrawal from Special Education District of Lake County (SEDOL) as presented.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

**ACTION**

**Executive Session Minutes**

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the executive session minutes for March 12, 2024.

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

**Review of Closed Session Minutes**

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve following closed session minutes continue to require confidentiality and are recommended to remain in the closed session file.

- April 18, 2023
- May 23, 2023
- June 20, 2023
- August 22, 2023
- September 26, 2023
- October 24, 2023

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

**Review of Closed Session Minutes (No longer Require Confidentiality)**

It was moved by Board Member Fingerhut, seconded by Board Member Aguirre, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the following closed session minutes no longer require confidentiality and are available for public inspection.

- July 13, 2023

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

**Verbatim Record (Audio Recording) of Executive Session**

It was moved by Board Member Fingerhut, seconded by Board Member Rose, that the Board of Education of Mundelein Elementary School District 75 accept the Superintendent's recommendation to approve the Closed Session Verbatim records be destroyed as presented after April 23, 2024.

- April 19, 2022
- May 2, 2022
- May 9, 2022

- May 17, 2022
- June 21, 2022
- July 26, 2022
- August 23, 2023
- September 20, 2022
- October 18, 2022

Upon roll call, the following members voted:

AYE: Board members: Aguirre, Billittier, Fingerhut, Karl and Rose

NAY: None

President's Prerogative

Board president Fingerhut shared if the board is interested in submitting a resolution to IASB's Triple I conference they must submit it by June 2024. Board members agreed to continue recording the board meetings.

ADJOURNMENT

It was moved by Board Member Fingerhut, seconded by Board Member Karl, that the Board of Education of Mundelein Elementary School District 75 board members: Aguirre, Billittier, Fingerhut, Karl, and Rose adjourned the meeting of April 23, 2024 at 8:09 p.m.

Motion approved by voice vote: 5-0.

Respectfully submitted,

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KRISTIE FINGERHUT, PRESIDENT  
DISTRICT 75, BOARD OF EDUCATION

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ERIC BILLITTIER, SECRETARY  
DISTRICT 75, BOARD OF EDUCATION

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